

Advertisement - Executive Director position

Tennessee's Community Assistance Corporation (TCAC) has an exciting opportunity for a results-driven professional to lead, manage, and nourish our growth and strategic planning. The **Executive Director** is the organizational leader responsible for envisioning, communicating and leading innovation to keep the organization viable, growing and responsive to the needs of our communities and partnerships.

TCAC is a board-driven 501(c)3 organization with an outstanding leadership team and dedicated staff, making this an opportunity for an experienced leader to play a pivotal role in helping an established organization build upon a foundation of demonstrated success and excellence.

For a full job description and to learn more about the organization, please visit our website at www.tcac1.org.

Minimum qualifications include - Bachelor's degree from an accredited institution in related field, 3-5 years of Senior level non-profit management experience, and knowledge of AmeriCorps national service programs, affordable housing development, and leadership and management principles as they relate to non-profit organizations. Possess a state-issued driver's license and ability to be fully insured; submit to a post-offer, pre-employment background check, criminal history check, and drug screen.

TCAC is an equal opportunity employer and value diversity at our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

This is a full-time exempt position. Salary and benefits as specified in an employment contract as negotiated with and approved by the Board. Salary range depending on experience. Flexible schedule, primary office location in Morristown TN with limited remote opportunities.

The initial **deadline for applications is November 25, 2022**, with additional applications to be considered on a rolling basis until an ideal candidate is hired.

Applicants must provide a cover letter addressing their rationale for seeking this position with TCAC and provide a current resume or CV. Candidates who do not follow this application process will not be considered.

Submit application information via email to retha@tcac1.org or apply online through Indeed.com.