



## COMMUNITY HOUSING PARTNERS

### Vice President of Property Management

**Community Housing Partners Corporation (CHP)** is a regional, not-for-profit housing and community development corporation serving communities in Virginia, the Carolinas, Florida, Maryland, and Kentucky. Our primary business is the development, construction, preservation, weatherization and management of healthy and sustainable affordable housing. We currently own and/or manage over 110 properties made up of almost 7,000 units. CHP employs nearly 400 staff and has in-house development, construction, energy, homeownership, asset management, resident services, and housing management departments. Our projects have won national awards for design, environmental sustainability and excellence in affordable housing. CHP's staff and management are energetic and entrepreneurial and our culture rewards collaboration, dedication, and service to others. CHP is an Equal Opportunity Employer and is seeking applicants who can bring diverse viewpoints, experience, talents and culture to promote our organization's mission of creating homes and communities that are healthy, sustainable, and affordable.

Due to a retirement, CHP is seeking a **Vice President of Property Management**. The position has the overall responsibility for the strategic direction, operation and profitability of Community Housing Partners' multifamily portfolio – both owned and fee managed properties. Primary duties include setting property performance goals, budget analysis, marketing, personnel management, and fostering industry partnerships. The VP of Property Management is also responsible for setting the department's goals and objectives to ensure that department staff effectively collaborate with staff in other departments such as resident services and asset management to enhance the sustainability of our communities and the health and satisfaction of residents. This position requires frequent daytime and regular overnight travel throughout our footprint.

- Minimum ten years of experience in multifamily property management is required
- Minimum five years of experience in a senior, supervisory management capacity is required
- Comprehensive grasp of property and real estate management issues required
- Ability to analyze and forecast property financial positions and set budget and performance targets for the portfolio
- Ability to develop marketing strategies and management plans for a portfolio diverse in property size, resident composition, performance, funding, and other factors
- Ability to collaborate effectively with other leaders to ensure the realization of strategic goals related to portfolio health, resident satisfaction, etc.
- Ability to effectively develop, manage and motivate staff in multiple locations to foster a positive culture
- Knowledge of and experience with Federal Low Income Housing Tax Credit, HUD and Rural Development programs
- CPM certification strongly preferred
- Ability to establish effective working relationships with staff, officials, funders, customers and the public
- Must be experienced and skilled in use of computers and software applications, especially property management rental and compliance software
- Strong organizational skills and capability to manage and prioritize multiple tasks and responsibilities to meet deadlines for multiple stakeholders
- Must have excellent written and verbal communications skills
- Extensive and regular travel is required for this position

Community Housing Partners offers an excellent work environment at a growing and expanding company, with the opportunity to positively impact our mission by strategically directing our Property Management Division. The opportunity offers competitive pay and benefits including health/dental/life/disability insurances, 403(b) with match and additional company contribution, company funded 457 plan, a very generous leave package including paid vacation/holidays/sick leave, and other benefits. To apply, please reply to [workatchp@chpc2.org](mailto:workatchp@chpc2.org) with your resume and letter of interest. Community Housing Partners is an Equal Opportunity Employer.